

DEFENSE FINANCE AND ACCOUNTING SERVICE

INDIANAPOLIS CENTER INDIANAPOLIS, IN 46249

SAMPLE ONLY

DFAS-IN/FJC

Indianapolis, IN

46216-0399

May 7, 1997

MEMORANDUM FOR COMMANDER, US ARMY RESERVE COMPONENTS PERSONNEL AND ADMINISTRATION CENTER, ATTN: ARPC-VSE (MS. DIANE HOW) SUBJECT: Request for Issuance of DD Form 215 Request a DD Form 215 be issued for (Ex-servicemember) SSN , whose separation date was January 30, 1997 to reflect the following changes, as verified by the Defense Joint Military System: Item 18: As reads: Member has not completed first full term of service. Member has completed first full Should read: term of service. Request DD Form 215 be forwarded to this office, and the individual, at the respective addresses listed below: (Ex-servicemember's address) DFAS-IN-UCX P.O. BOX 16399

A copy of the claimant's DD Form 214 (attachment 1) is provided for your consideration.

The Army Unemployment Compensation for Ex-Servicemembers program staff is available to assist your office. If you have further questions, please contact Ms. Lyndia F. Wright at 317-543-7437.

Marsha J. Porter
Cynthia L. Young
Chief, Military Pay Accounting
Office

Attachment

1. DD Form 214